

**DAVIS POLICE DEPARTMENT**  
*Specialized Assignments*  
*Bicycle Officer*

**Duties of Bicycle Officer**

Under the supervision of the Traffic Corporal, Bicycle Officers may be assigned a variety of patrol and traffic related duties with the typical mode of transportation being a bicycle.

Typical duties include: bicycle related traffic enforcement, which includes working in inclement weather on the bicycle; patrolling the core area and working with merchants on public safety issues, including working night shifts during those times of the year where the downtown core area is the busiest; working with City Staff on issues involving the homeless; providing traffic direction and/or control for special events; working with community representatives and city officials on bicycle related issues or street engineering; working with the Bicycle Advisory Commission; providing bicycle/traffic education to school aged children and/or adults; and working various assignments and special events both in and outside of Davis.

The Bicycle Officer may be assigned regular “beat duties” for the downtown core area, which includes being responsible for handling calls for service, taking reports, identifying crime trends and resolving problems through a COPPS/ILP approach.

A bicycle officer will be required to work varying shifts, days, and times, including weekends, holidays, nights, and special events in order to work the full range of duties the position requires.

Bicycle officers serve at the pleasure of the Police Chief.

**Duration of Assignment**

Assignments are for 2 years with the option of a one-year extension upon mutual agreement between the officer and department. The length of assignment will generally not exceed 3 years.

**Minimum Requirements**

1. Minimum one year experience as a police officer.
2. Received acceptable or better employee evaluations during the last 2 rating periods prior to selection.
3. Ability to attend and pass an approved patrol bicycle course.
4. Demonstrated history of traffic enforcement.

## **Application Process**

Upon notice of vacancy, qualified officers may submit a letter of interest to Professional Standards, which includes; time in law enforcement, previous specialty assignments, a statement that they meet the minimum requirements for the position, and any special knowledge or skills possessed which should be considered.

Selection will then be made using the following process:

1. A selection committee will convene to evaluate candidates who apply for the position.
2. Selection committee members will include; the Corporal assigned to traffic, the Patrol Commander and the Deputy Chief. Committee members may interview qualified candidates for this position.
3. Committee members will minimally use the following criteria as a guide in determining the most appropriate candidate:
  - Personal and professional qualifications.
  - Performance evaluations.
  - Disciplinary history.
  - Special skills relevant to the position sought.
  - Length of service in present position.
  - Prior specialized experience.
4. The committee will recommend one person to the Police Chief, or their designee, for selection. The Police Chief, or their designee, may select the recommended candidate or not. If the recommended candidate is not selected, the committee will make a second recommendation from the list of remaining candidates. This process may be repeated until a candidate is selected for appointment.

## **Position Training**

### **Required within one year of assignment**

1. Patrol Bicycle Officer